

# **AGENDA**

## **Waukesha County Personnel Committee**

**Tuesday, May 15, 2012 – 1:00 p.m.**

**Courthouse – Room 179**

Pledge of Allegiance

Public Comments

Approve Minutes: N/A

Chair's Executive Cmte. Report of 5-14-12

Schedule Next Meeting Dates

Announcements

Review Correspondence

Meeting Approvals

Future Agenda Items

State Legislative Update

### **ITEM(S) FOR DISCUSSION AND CONSIDERATION**

1. Committee Welcome and Opening Remarks by Chair
2. Nomination and Election of Vice Chair and Secretary
3. Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances
4. Educational Overview of the Human Resources Division
5. Review and Approve Mental Health Center Administrator Classification Specification
6. Review Risk Management Policy and Procedure Update on Workers Compensation
7. Review and Approve Transitional Modified Duty Policy

<b><u>Item</u></b>	<b><u>Appearance by:</u></b>	<b><u>Approx. Time</u></b>
4-7	Human Resources Manager Jim Richter	1:15 p.m.
5	Clinical Services Manager Joan Sternweis	1:45 p.m.
6-7	Risk/Purchasing Manager Laura Stauffer	2:20 p.m.